Microsoft Teams

Software is a part of cloud services provided for CERGE-EI

Account

CERGE-EI account for Office 365 is used also for Microsoft Teams.

Login in format **name.surname@cerge-ei.cz**

If you are an employee or a student at CERGE, you can ask for access activation. Send your request to Helpdesk helpdesk@cerge-ei.cz You can contact helpdesk in case of any questions of course.

Reset forgotten password: Microsoft Office 365 account management

Application

The Teams software can be used via web interface https://teams.microsoft.com (it is a part of Office 365 https://www.office.com) and also via mobile application (available in Google Play and Apple Store). It is the most indended way of use...

After you log into https://teams.microsoft.com web, there is also offer of downloading an appplication for desktop. It should be installable without admin (elevated) privileges. Application is only necesary if you want to use real-time communications support (audio, video, and content sharing) for team meetings, group calling, and private one-on-one calls.

- Can be used via web interface: https://teams.microsoft.com
- Can be used as individual application (for Win, Linux, Mac, iOS, Android) and can be installed from: https://teams.microsoft.com/download
- Can be used without MS Office
- Clients installation details: https://docs.microsoft.com/en-us/microsoftteams/get-clients

Useful links with instructions (CZ/EN)

- ČVUT manuals (CZ) - https://ist.cvut.cz/podpora/navody/navody-pro-ms-teams/
- MUNI manuals (CZ) - https://docs.it.muni.cz/pages/viewpage.action?pageId=2359300
- Microsoft Videomanuals - https://support.office.com/cs-cz/article/v%C3%BDukov%C3%A9-video-k-microsoft-teams-4f108e54-240b-4351-8084-b1089f0d21d7?ui=cs-CZ&rs=cs-CZ&ad=CZ
- Microsoft Teams: A Beginner's Guide to Teams in Office 365 (EN) - https://www.chorus.co/resources/news/microsoft-teams-a-beginners-guide-to-teams-in-office-365
- Best practices for school leaders creating teams and channels (EN) - https://support.office.com/en-us/article/best-practices-for-school-leaders-creating-teams-and-ch

annels-in-microsoft-teams-for-education-f3663ad9-a835-4971-9acb-6725a543c003

- How to Use Microsoft Teams (EN) - https://www.dummies.com/software/microsoft-office/how-to-use-microsoft-teams/

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https://wiki.cerge-ei.cz/doku.php?id=public:cloud_services:msteams&rev=1584618295

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