

# Alumni mailboxes issues

## Alumni mailboxes

Alumni are entitled to keep their mailbox at CERGE-EI. Nevertheless, they should preferably explicitly request for it (just by answering the email sent by Computer Office) to inform the postmaster that they accept the conditions and will conform to the rules (see bellow). Otherwise the mailbox expires within 6 months.

The CERGE-EI LAN account will be closed regardless of mailbox availability, but could be kept in exceptional reasonable cases. Alumni are requested to check and move their data from `\\fbox\home\<username>` to another place as soon as possible.

## Alumni mailboxes rules

All alumni who keep their CERGE-EI mailbox are requested to conform to the following rules.

- The mailbox must be used according to PASNET and Charles University rules. E.g. no commercial, no spamming etc.
- You have to prevent and report any possible abuse of it by the stolen or lost password or any suspect of it.
- You have to check and clean regularly the mailbox to avoid its overloading with impact to the proper function of server.
- You can ask administrator to suspend mailbox anytime you need to interrupt your maintenance.
- You can anytime choose another mode of keeping cerge address: Just a forward all traffic to the external mailbox together with suspending or canceling regular mailbox at cerge.
- It is advisable to give us any external valid contact for exceptional cases.

Do not hesitate to ask us in case of uncertainty how to solve best your need to stay in touch with CERGE.

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