CERGE-EI Email Signature for external communication

Email Signatures - general hints

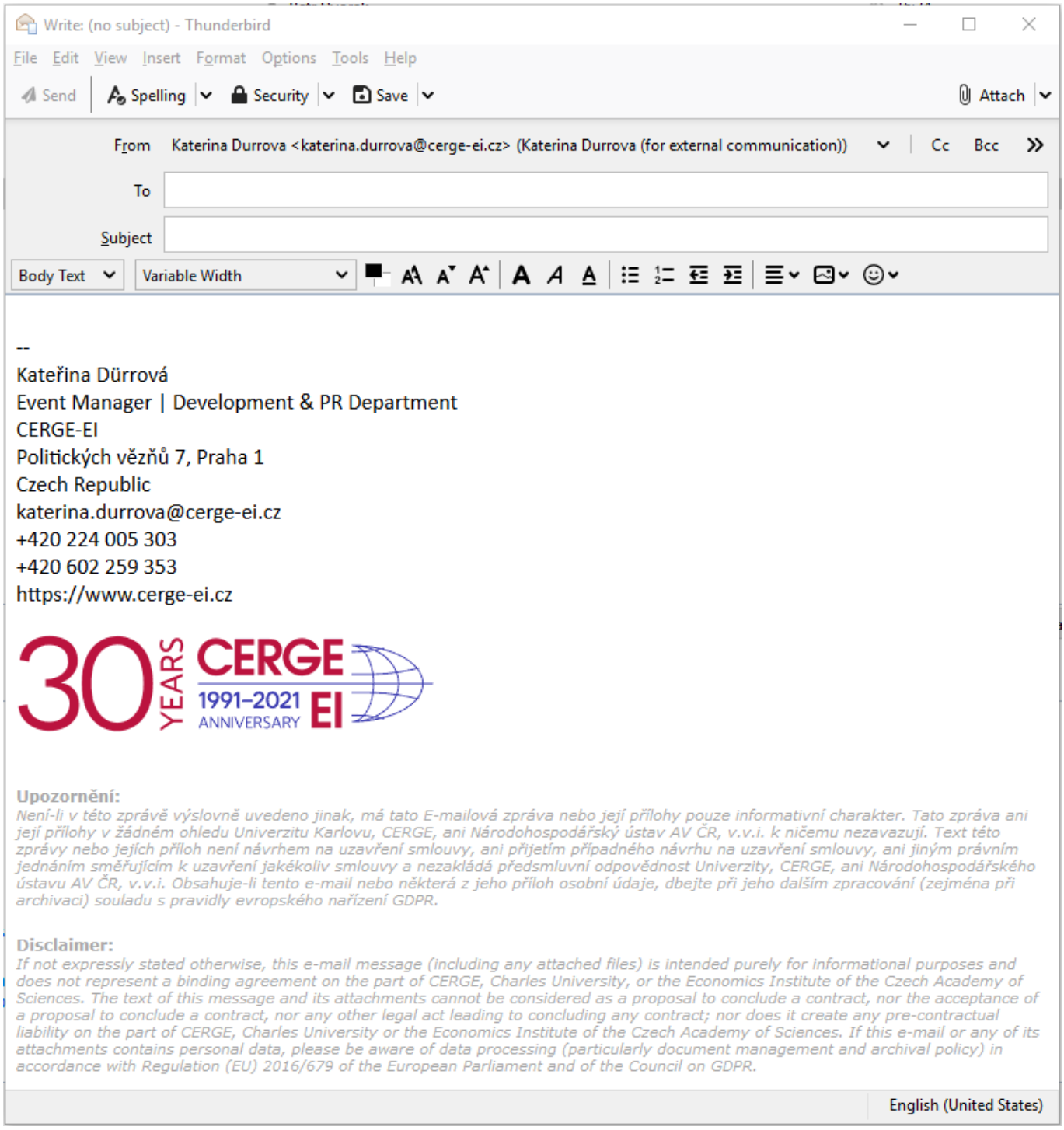
Howto - Thunderbird.pdf

Howto - Zimbra.pdf

Howto - Outlook.pdf

Howto - Kerio.pdf

Sample signature, please respect the unified appearance defined by given CERGE-EI brand identity and use this signature with logo and disclaimer ONLY FOR EXTERNAL communication, otherwise the server will be flooded.



In order to use the CERGE-EI logo and reduced font size for the disclaimer, it is necessary to use the HTML version of the signature. You can simply select whole content of block below, and paste it into your email client signature dialog (not directly into the message).

HTML version of signature

```
Name Surname<br/>
Position | Department<br/>
CERGE-EI<br/>
Politických vězňů 7, Praha 1<br/>
Czech Republic<br/>
```

```
your.email@cerge-ei.cz<br/>
+420 224 005 your line<br/>
+420 your mobile number, if you have one<br/>
https://www.cerge-ei.cz<br/>
<br/><br/>
<a href="https://www.cerge-ei.cz"><img
src="
SH5BAAAAAAALAAAAABAAUsAAAP/CLrc/jDKSau9OOvNu/9geBlEaRKGIWbpma5wLM90bU/GEex8z
x+oG+Gg8/mAt6RyyWx+csZoNAiDSq8H1awYyHpyXCJBciqXtQCzC10hEX/IiVrNdiat1/xPhNdLv
RtxDVw8dRYEeoANfjsHCgaMYziEUYoOjF12S4iYkV+UnUaOLDt1nFmnGZyMowyYo5CYhgugV5KXr
JpJtaFTHLG9erMRiK0LjQuxww+rr2yvj6GGwJ3Gx7m6NbzBohrN3LYXxQ2cbDq3E9vC136wodbUv
XXQ2VvtJSktQ+0Y6jsobNz4QUcmkyuDtAIQhPDtHxqBRtj9m6MlXhlQt+I1CtgQ/6ECH3OoNBBAk
uSAkwMKqKyXLo8lhuoWQlD38kEfIzIdjFtQbpBCChpzpukGwAdQow3itaJUM+GRgzw0FBhgkmrJq
ycLsOSJZRmzPBU6bsRws4fQZP+iefwYwKsCSmcBaFSBVEK8rz0UfLOGtweaulIFDFAwlWrWk1Wz2
tHIIy6Essjshgt0xS2AIm92OIhF4ZtjuWeK5sUBGGop0XvCEll9q7SGkw2mCkYsuOTgJrwsS+A1Y
TIHsXwfUDKkI7jP1Bxcb1aOutQ33b1Hdyhc2GptAVoXyBac3Qbjn1+kCM0NQuznIYJ0WgbpgTmDu
w+MEjKewf0D61dtp+wOwLCD7f+30VDLZ51V8ph4IogFHQjwdWCfWlHpZJQPC0rw4AXYRUAVf9oZx
qEIUqwQonAGrlALfSzI0QOKFWAiSYNomQVje55gIIAEBQgWQY4ZrsAYgWFFMc2IMEhhGQklMBSAi
sglV2M8+UDk14wO1njBVBNsuCNJH/4WRRW+HMdeDB2hGBQDq7TU2AcuQugJNXz5E1FzeQC5QI9bd
qkddyCAwqIGYcb41AxExvdDIXKZxWRkVQ7kZiKP4hIKW45mkCMFOeq5Z4AcYBRDiU5RSENHOfUkF
2ZrFtjkBkes5iog3+EkqGaL9EJpI6+uVuGdmjKAp4a/boCkDrtS4Getc9IAqk//6MAJHZX1SRdBr
I3No6hp2FxoKacSBPtAjtxuxYCns6Y66peGWtuUhdc6GaFkZo0p5lpyXqttBjdWkGkFsIkrabtDG
VEsWYEeZK2db4nqLq3wRjWchH5d8DCdMvSLab4UUOUvshGHuiqhRNV6sAZKhRXahXdpZGjHizJ6L
waXWmBxlhj72xHH5mqDrsi1Ipzwii3TijJSe0HMspIKUyxDzRR4C0HM/h5b7mlC7HwQQPk4FCV0Q
tpE7tDSweUAuSTKq3QMKV3JtAT+bfUjmlbXwJghtrZRCdb7hNxqrnHAKPC/MuaT96ASdcF3ettik
PaOtJEkbi3zvntDwbcyMgI3/8bQA2PJSYHDFz0bQK0v04VV1Z3TuFEu9S4h39GLNZqXVvTYr68Ma
Qdr4zibfnqKbkeZgKelxOpL1NtW8H9EGvksYnVtu0seBKuSSijlh12vDMycuvPYCp9EQ38SE/5m2
yBeOBbKv/c3M+WfBfoC+Fkvv/Uo7cdf7t0uVtly638fdxtc+AJ6gCASm2ztgC9IRpQes0C7lIA1n
0EgAp82vQpaUAHaaxr2GpBBuW1jFnNbAmMwMLi1bOyESsCS4sKluzv4YxghVMIIgTIfn6Hwhh5Q4
ZVYmL8YUKt1/HsZg7i3mYbYEIdIDB0Pt5SBxfnIGUFjmOv6954aIuKIScyiBf98VwH8aWiJv2iHb
m7GBCIGrFp6AY8W11gFL0bAjd8Co7BY4RgyLsGMPzCFGi82vz768Y+ADKQgB0nIQhrykIUMTzWWY
Ucl4DGPcMMiGycZGzg+wJKxkSPJglGq/8nNjCRYkSSuSMlS5hCTI2miJgWYma4EUVo3iCH5VnQOU
9oyMBpAJfw2yIfmUW1qx5OhJ8kxn4HdcpI63OIqffU7sKiPit4Z5ix/IMljIjGZ/FomYXQZA14YQ
5ZVS9YhCJHDlfzHnByY3rfQyQB1lrKDbOMl/LQpA/N0b482AJ+wOCEzx23zKt3hUUkCapIJCJRLy
cgPp/CzUH/aJHawxCAiZ4P/EnfeCV8sEcs9qykxIKbIoFf553UyJFDraMU6YCxpSbSgn4ICoKU6O
ui0ICq5DeCpgvXDipZkRk8BBYp4NgBqxa6jAJf2x3FGtcpLawPGti11MEr9p0oQCgAeHTWqD8UGt
Gx0JXDxTlPctAGohKosWQ1iXckgAqa04k+qFvVGbl1qf6qqI8Z1xz9x9Q87HZcdh74SeomKKEbV1
s7GObE/Pa2BHRv5SWiKxi2csUBbf4VUymIMXDbSkV/pujar3smLSjnci4T4H3rCs6oA0pi/YgjOc
4nzGmwgZYwwlC+nKtW2DsUsai9YyRt5dk9ri+tmn1nTrBZXcfKk6wUMY0yQ/8mLcvZ4LVvMscfId
jFfKi1odutK18Ec1DbtROhv/zkS7r51poLtXHolayN57uuEqyPrpzz62HFVV4oTcKgB4pcM/m6qq
vWrH/zcutnfCtQBwy3XUdZ7seUu873wDRljZfA2XFC3WfjtVmfjKtXwatIq9/tV23jEwgSnD73H5
ekWUQlhknF0JiGrsGuZ88vL3HdJkg2ueT/LLd2+kcNOXepJjVpeFGf4r7iDDuo4GFbQkDO6QDufC
YtEX9HkynCuOjIENovV7A3Xx5eUn3dNAiDOWs9XoAVbihvcxVXu2AJmBFHratHcKOJTys68bni9x
aMPgRnBYhZpSQQd0s8aWf8hFDkxctt8seRGbspPKBhjxqcByM3kcIcbAYcKMAxOP22tvO3QYS1o0
aou44eICuyaW9g0Of5ZFdLsAKkeHUwYAM+aN0Q11baaJey9msmONi7AQkBncixLzo7FtdtkoejRg
bRXQaaRdBU5bQSZ6NiLeLGyScGIipD2pdBGnWwSuxtsN4pwcIuzl9R9DbRum8IUkqCCV7glHvYZ3
tClDLvJE+l8E1fb7yYNg5t91MRUr9Sc9bOHdOZvcSTvQEai9rTL5u7p2CQ2+nInwqfia3RuGuKrJ
vhucUpRmG564UlAX6f2RwyWe8PlC77za2p2U6hy6kZZYVpK8DNV8F51Ztz/Pehgboo/Xs87Y6Szi
tJpc9gpWtvhvonANnw29UqPBXd4yi1Us45YcDNzZlDLUO4MjLHrlV1PRhd5YQMEIOot/c1K8KVCL
FPCKtMu6gVR+SavwFOL1YYwUA1716EGG7BjDDbe2vltCG/z/mgq7arWMuBLLuamZ0PuhsOaPurVD
z0UsIq3myPfu1jUi8Y08P3C+W16VNv9bHObWvmzb7GbLwOw/rSRb4sEvS1Y21fe9UjEPDhqXIF6X
```

blS+p77AfV1m8XNnnqO97rqMejd5s8m9ljpUI9USNLsv75ht4P8LXUdDEobe/hP5zak+1no2mIn8
HS9VL9sH/2u76mom86XtkKV6/WLgh+w4jd+xtMmHUB+rGBMXFBnL+UrbMVj9XdbAYIY8xRe38eAo
jN7FbiA/6dyAXhMkPE6CphG6CdzdsMoHTAziOcr8HdeFuNjWbEShHdSnCZ/CzVVu+R/h8aB32ZLH
yhGZAIOkpRqH8BOc8UpMFhYqJU9a6cYbGdzfNJjJ9Uh8NMZIVEGj2CFAdcZxvd5PmQ8XAgo5peFY
shGSGIGIcgCD/QqX1iAY9iGbviGcBiHJ5QAADs=" alt="" />

<span style="font-size: 9pt; font-family: Verdana; color:
DarkGray">Upozornění:
Není-
li v této zprávě výslovně uvedeno jinak, má tato E-mailová zpráva nebo její
přílohy pouze informativní charakter. Tato zpráva ani její přílohy v žádném
ohledu Univerzitu Karlovu, CERGE, ani Národohospodářský ústav AV ČR, v.v.i.
k ničemu nezavazují. Text této zprávy nebo jejích příloh není návrhem na
uzavření smlouvy, ani přijetím případného návrhu na uzavření smlouvy, ani
jiným právním jednáním směřujícím k uzavření jakékoliv smlouvy a nezakládá
předsmluvní odpovědnost Univerzity, CERGE, ani Národohospodářského ústavu AV
ČR, v.v.i. Obsahuje-li tento e-mail nebo některá z jeho příloh osobní údaje,
dbejte při jeho dalším zpracování (zejména při archivaci) souladu s pravidly
evropského nařízení GDPR.

<span style="font-size: 9pt; font-family: Verdana; color:
DarkGray">Disclaimer:
If
not expressly stated otherwise, this e-mail message (including any attached
files) is intended purely for informational purposes and does not represent
a binding agreement on the part of CERGE, Charles University, or the
Economics Institute of the Czech Academy of Sciences. The text of this
message and its attachments cannot be considered as a proposal to conclude a
contract, nor the acceptance of a proposal to conclude a contract, nor any
other legal act leading to concluding any contract; nor does it create any
pre-contractual liability on the part of CERGE, Charles University or the
Economics Institute of the Czech Academy of Sciences. If this e-mail or any
of its attachments contains personal data, please be aware of data
processing (particularly document management and archival policy) in
accordance with Regulation (EU) 2016/679 of the European Parliament and of
the Council on GDPR.

From:
https://wiki.cerge-ei.cz/ - **CERGE-EI Infrastructure Services**

Permanent link:
https://wiki.cerge-ei.cz/doku.php?id=public:emai:edisclaimer&rev=1685004120

Last update: **2023-05-25 08:42**