

# KYOCERA OCR (Optical Character Recognition)

OCR is currently installed as a time limited preview for evaluation purposes.

Not all of the provided features may be available later in production.

## Input :: Document scanned at Kyocera

- Log into any KYOCERA multifunction device ( see details at [Print & Copy & Scan](#))
- Select OCR tile → select Scan OCR DOC as output (Microsoft Word DOCX document)



- Use either auto-loading top scanner tray (duplex) or scan manually individual pages via copier's top lid (Enable 'Continuous scan' option if there are more pages to scan to single document)

## Input :: PDF Document sent via email

- Send scanned material via your CERGE-EI email account as PDF file to email address [ocr@cerge-ei.cz](mailto:ocr@cerge-ei.cz)
- Max size of email (attachment) is about 20 MB

## Output :: Email with resulting text

- Resulting documents smaller than 10 MB are emailed to the respective user
- Resulting documents over 10 MB are stored locally at [myq.cerge-ei.cz](https://myq.cerge-ei.cz) and temporal link for download is send by email (kept / available for 1 day)

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